



American University of Ras Al Khaimah
School of Engineering
Computer Science and Engineering Department
Computer Networks Laboratory / Room No. G328

General Safety Rules

- All users of the laboratory are to follow the directions of Academic/Laboratory Engineer.
- Please treat fellow users of the laboratory, and all equipment within the laboratory, with the appropriate level of care and respect.
- Remove your watch and jewelry and secure loose clothing.
- Turn off the power and unplug equipment before performing service.
- Do not touch areas in printers that are hot or that use high voltage.
- Keep your workspace clean and free of clutter.
- Bend your knees when lifting heavy objects to avoid injuring your back.
- Food or drink is not permitted at any time in the laboratory.
- Never do unauthorized experiments.
- Never work alone in laboratory.
- Keep your lab space clean and organized.
- Students should not attempt to repair, open, tamper or interfere with any of the computer, printing, cabling, air conditioning or other equipment in the laboratory.
- Turn off the machine once you are done using it.
- Do not plug in external devices without scanning them for computer viruses.
- Ensure that the temperature in the room stays cool, since there are a lot of machines inside a lab as these can overheat easily.
- Try not to touch any of the circuit boards and power sockets when a device is connected to them and switched on.
- Always maintain an extra copy of all your important data files.
- Clean your lab bench and equipment, and lock the door before you leave the laboratory.
- Remember that in a fire situation you have to know how to reach the nearest EXIT.
- In any Emergency case, contact Mr. Mahmoud Abdelhamid (AURAK Facility Supervisor) mobile number: **0501046839** and landline: **072210500** Ext: **1210**.