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How to login to Blackboard

1. Go to AURAK website  www.aurak.ac.ae

2. Scroll down, under MY AURAK, click Blackboard Learn.
3. Enter your username and password on the Blackboard login page.
Courses

Your courses can be found in the My Institution and Courses tabs.

The My Institution tab will be the first page to display. On the My Courses module you will find your courses.

In the Courses tab, you will also find your course under Course List modules.
How to open your courses

You can open your course from My Courses or from the Course List modules:

1. Click the course link to open the course.
The Course Home Page appears. The Home Page contains modules with information about course events and notifications. Use the links in modules to navigate to areas in your courses.

2. Course menu: The access point for all course content. Your instructor determines which links are available here.
How submit an Assignment

1. On the course menu, select the content area that holds the assignment. For example, your instructor might create an assignment in the Content area.

2. Click the name of the assignment. In this example we will select Assignment 2.

3. On the Upload Assignment page, review the instructions, due date, points possible, and download any files provided by your instructor.

   Complete the assignment using one or both of the following:

   - Click **Write Submission** to expand the Text Submission box where you can type your response.

   - If your response to the assignment is in a separate file, click **Browse My Computer**, and select the file to attach. Follow the instructions that your instructor provided for naming your file.

   - If you select the wrong file, you can remove it by clicking **Do not attach**. If the same file is attached to your assignment more than once, the new file is saved with a number appended to the name, such as history_assignment(1).doc.
4. Optionally, type Comments.

5. Click **Submit**.
**My Grades**

The My Grades page shows the status of gradable items, such as tests, assignments, journal and blog entries, and discussion posts.

The My Grades page may include item names, details, due dates, student and instructor dates of activity, posted grades, points possible, links to rubrics used for grading, and your instructor's comments about the items.

**How to open My Grades**

There are two ways to open the My Grades:

- From the course menu
- From the My Institution tab

**From the Course Menu**

1. Select the course where you need to check your grade.
2. Click **Tools**
3. Click **My Grades**
In this example, the My Grades for University Freshman Transition course will show your points under the Grade column.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>LAST ACTIVITY</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weighted Total</td>
<td>View Description</td>
<td>Grading Criteria</td>
</tr>
<tr>
<td>Total</td>
<td>View Description</td>
<td>Grading Criteria</td>
</tr>
<tr>
<td>Paper work 1 Assignment</td>
<td>UPCOMING</td>
<td>-</td>
</tr>
<tr>
<td>Paper work 2 Assignment</td>
<td>UPCOMING</td>
<td>-</td>
</tr>
<tr>
<td>Assignment 1 Assignment</td>
<td>UPCOMING</td>
<td>-</td>
</tr>
<tr>
<td>Assignment 2 Assignment</td>
<td>UPCOMING</td>
<td>-</td>
</tr>
<tr>
<td>Class Participation</td>
<td>UPCOMING</td>
<td>-</td>
</tr>
<tr>
<td>Text</td>
<td>UPCOMING</td>
<td>-</td>
</tr>
</tbody>
</table>
From the My Institution tab

1. Click My Grades

2. On My Grades page, select any of your course from the left pane to display your marks on the right pane.